

**TANZANIA REVENUE AUTHORITY****VALUE ADDED TAX RETURN / RITANI YA KODI YA ONGEZEKO LA THAMANI**

Note / Tanbihi

Before filling this form please read carefully instructions provided overleaf.

Kabla ya kujaza fomu hii tafadhali soma kwa uangalifu maelezo yaliyopo nyuma ya fomu

Taxpayer Identification Number (TIN) / Namba ya Utambulisho		<input type="text"/>						
VAT registration number / Namba ya usajili wa VAT		<input type="text"/>						
This return is for the Month of / Ritani hii ni ya mwezi wa		<input type="text"/>						
Full name of business / Jina kamili la biashara		<input type="text"/>						
Postal address / Anuni ya posta		<input type="text"/>						
For NIL return tick (✓) here		<input type="checkbox"/>	01 Kwa ritani isiyo na malipo weka alama (✓) hapa					
Supplies of goods & or Services / Mauzo ya bidhaa na / au huduma		Value (Excluding VAT) / Thamani (bila kodi)		VAT Rate / (Kiwango)		VAT Amount / (Kiasi cha Kodi)		
Taxable supplies / Mauzo yanayotozwa VAT	02			03		04		
Value of capital Goods for which VAT is deferred/Thamani ya bidhaa za mtaji ambazo Kodi yake imeahirishwa.	05							
Zero rated supplies / Mauzo yanayotozwa kiwango cha sifuri	06							
Exempt supplies / Mauzo yaliyosamehewa kodi	07							
Special relief / deferred supplies / Mauzo kwa watu waliopewa nafuu maalum	08							
Value of imported services/Thamani ya huduma kutoka nje	09			10		11		
Total output (sales) and Tax/ Jumla ya kodi kwenye mauzo	12					13		
Purchase (Inputs) / Manunuzi		Value (Excluding VAT) / Thamani (bila kodi)		VAT Rate / (Kiwango)		VAT Amount / (Kiasi cha Kodi)		
Exempt (local & imports) purchases / Manunuzi yaliyo samehewa VAT	14							
Non-Creditable purchases / Manunuzi yasiyostahili Marejesho ya VAT	15							
Value of capital Goods for which VAT is deferred/Thamani ya bidhaa za mtaji ambazo Kodi yake imeahirishwa.	16							
Value of imported services/ Thamani ya huduma kutoka nje	17			18		19		
Taxable supplies/Manunuzi ya hapa nchini yanayotozwa kodi	20			21		22		
Imports of taxable supplies/ Manunuzi kutoka nje yanayotozwa kodi	23			24		25		
Total input tax / Jumla ya VAT kwenye manunuzi							26	
Total VAT Payable/Refundable/Kiasi cha kodi kinachostahili kulipwa/kurejeshwa							27	
VAT credit brought forward / Marejesho ya VAT yatoanayo na miezi iliyopita							28	
Total VAT due or carried forward/ Kiasi cha kodi cha kulipwa au kusogezwa mbele							29	

Declaration /Tamko

I hereby certify that the information given in this form is true and complete. / Nathibitisha kuwa taarifa niliyotoa kwenye fomu hii ni sahihi na kamili

Name (Jina)

Signature (sahihi)

Date (Tarehe)

FOR OFFICIAL USE ONLY / KWA MATUMIZI YA OFISI TU.

Date of Payment	Pay In slip No.	Name of Bank
Amount paid	Payment type	Cheque No
Posted by	Designation	

NOTES FOR COMPLETING THE RETURN (ITX240.01.B)
MAELEZO YA JINSI YA KUJAZA RITANI YA VAT (FOMU ITX240.01.B))

NOTE/TANBIHI

- i) To be completed in triplicate/Jaza nakala tatu
 ii) This return and payment must be submitted to the TRA Office not later than the last working day of the month following the month of business/Ritani hii pamoja na malipo ni lazima viwasilishwe Ofisi ya TRA si zaidi ya siku ya mwisho ya kazi ya mwezi unaofuatia mwezi wa biashara.
 iii) Do not leave any box blank. If you have no entry for the box, insert "NIL" /Kila sanduku ni lazima lijazwe. Iwapo huna cha kujaza andika "NIL".
 iv) Write in full the name of person signing the form, finally sign and date the declaration/andika jina kamili la anayesaini fomu hii. Kisha weka saini na tarehe.
 v) Declaration of details relating to Purchase Tax Invoices and Sales Documents (form ITX241.01.B) should be submitted with this return./Taarifa ya maelezo yahasuyo Ankara za Kodi za Manunuzi na Hati za Mauzo (fomu ITX241.01.B) ni lazima iambatanishwe na ritani hii.

BOX NUMBER/

SANDUKU NAMBA

COMPLETION NOTES/MAELEZO

- 01 Should be ticked for NIL return/Weka alama ya tiki endapo ritani haina malipo.
- 02 Value of taxable supplies/Thamani ya mauzo yanayotowa kodi.
- 03 Rate of tax/Kiwango cha kodi.
- 04 VAT amount/Kiasi cha kodi kilichotowa.
- 05 Value of purchases on Capital Goods on which VAT has been deferred /Thamani ya manunuzi kwenye bidhaa za mtaji ambayo Kodi imeahirishwa.
- 06 Value of zero rated supplies/Thamani ya mauzo ya bidhaa/huduma zinazotowa kodi kwa kiwango cha asilimia sifuri.
- 07 Value of exempted supplies/ Thamani ya mauzo ya bidhaa/huduma zilizosamehewa VAT.
- 08 Value of supplies to relieved persons/ Thamani ya mauzo kwa bidhaa/huduma zilizotowa kwa taasisi zilizopewa nafuu maalum ya kodi.
- 09 Value of imported services /Thamani ya huduma kutoka nje ya nchi
- 10 Rate of tax/Kiwango cha kodi.
- 11 VAT amount/Kiasi cha kodi kilichotowa.
- 12 Total output (sales) (box 2+ 5+ 6+7+8+9) /Jumla ya mauzo
- 13 Total tax / Jumla ya kodi (box 4 + 11)
- 14 Value of exempt local purchases and imports i.e. supplies listed on the Schedule to the VAT Act,2014./Thamani ya manunuzi yaliyosamehewa kodi (Bidhaa na huduma zilizoorodheshwa kwenye Jedwali la Sheria ya Kodi ya Ongezeko la Thamani ya mwaka 2014)
- 15 Value of non-creditable local purchases and imports eg. Passenger vehicle or business entertainment./Thamani ya manunuzi yaliyolipiwa kodi na yasiyostahili marejesho ya kodi, kwa mfano ununuzi wa magari ya abiria au manunuzi ya viburudisho vinavyohusiana na biashara.
- 16 Value of purchases on Capital Goods on which VAT has been deferred /Thamani ya manunuzi kwenye bidhaa za mtaji ambayo Kodi imeahirishwa.
- 17 Value of imported services /Thamani ya huduma kutoka nje ya nchi
- 18 Rate of tax/Kiwango cha kodi.
- 19 VAT amount/Kiasi cha kodi kilichotowa.
- 20 Value of taxable purchases/ Manunuzi ya hapa nchini yanayotowa kodi.
- 21 Rate of tax/Kiwango cha kodi.
- 22 VAT amount/Kiasi cha kodi kilichotowa.
- 23 Value of taxable imports excluding those on which VAT has been deferred/Thamani ya manunuzi kwa bidhaa/huduma kutoka nje ya nchi isipokuwa yale ambayo kodi imeahirishwa.
- 24 Rate of tax/Kiwango cha kodi.
- 25 The amount of input tax paid on imports/Kiasi cha kodi kilicholipwa kwenye bidhaa na/au huduma zilizoingizwa nchini.
- 26 Total input tax (box 19 + 22+ 25) /Jumla ya kodi kwenye manunuzi (Sanduku la 19 + 22 + 25)
- 27 Enter the difference between the amount in boxes 12 and 25. If the amount in box 12 exceeds that of box 25, the result is VAT payable in that particular month. Where the amount in box 25 exceeds the amount in box 12, the result is VAT refundable and this amount must be entered in brackets (). /Jaza tofauti kati ya kiasi katika sanduku la 12 na 25. Iwapo kiasi kilichopo ndani ya sanduku la 12 ni kikubwa zaidi, tofauti hiyo ni kodi unayostahili kulipa. Endapo kiasi kilichopo ndani ya sanduku la 25 ni kikubwa kuliko kile cha sanduku la 12, tofauti hiyo iwekwe katika mabano () na nicho ndicho kiasi unachostahili kurejeshewa katika mwezi huo.
- 28 Enter the amount of any VAT credit brought forward from previous months/Jaza marejesho ya kodi yanayotokana na miezi iliyopita.
- 29 Enter the difference between the amount in boxes 25 and 26. This is the amount actually due for payment to TRA or to be carried forward by the taxable person (if it is a credit balance) /Jaza tofauti ya kiasi kilichopo katika sanduku la 25 na 26. Hiki ndicho kiasi kinachostahili kulipwa TRA au kuhamishiwa mwezi unaofuata (endapo ni marejesho).